



**MEETING MINUTES**  
**MEETING OF THE**  
**MAHONING VALLEY SANITARY DISTRICT**  
**BOARD OF DIRECTORS**  
**JULY 31, 2024 – MEETING NO. 1838**

**AGENDA ITEM**

**ACTION BY BOARD**

<b>PRESENT</b>	<b>X</b>		<b>X</b>	<b>X</b>
	MS. BRADLEY	MS. DONALD	MR. MERLO	DR. NEOPOLITAN

REGULAR MEETING CALLED TO ORDER BY PRESIDENT MERLO @ 4:08 P.M. ATTENDANCE AT THIS MEETING (BOARD MEMBERS WHO ARRIVE AFTER MEETING BEGINS, NOTED AS PRESENT AT POINT IN THIS AGENDA AT WHICH TIME THEY ARRIVE.)

**DIRECTOR DONALD ARRIVED AT 4:08 P.M.**

CALL MEETING TO ORDER AND IDENTIFY BOARD

**PRESENT ARE:**  
 TOM WILSON, MVSD ATTORNEY; THOMAS F. HOLLOWAY, ACTING CHIEF ENGINEER; JAMES GIBBS, DIR. OF ADMIN SERVICES; AND BRENDA DUFFETT, SECRETARY

**Attendees:**

Rich Harkins, Weathersfield Twp  
 Chuck Tieche, City of Canfield  
 Kedar Bhide

**A. AGENDA ISSUES FOR DISCUSSION**

(1) THE FOLLOWING ISSUES ARE A PART OF THE BOARD'S AGENDA FOR TODAY'S MEETING. OTHER ISSUES MAY BE BROUGHT TO THE FLOOR AND DISCUSSED BY THE BOARD AT THEIR DISCRETION.

**B/ APPROVAL OF PRIOR MEETING MINUTES: MEETING NO. 1837, JUNE 26, 2024.**

**C/ FINANCE REPORT-VERIFICATION OF CASH STATEMENT & FUND BALANCE RECONCILIATION; ADMINISTRATIVE OPERATIONS UPDATE**

**D/ CHIEF ENGINEER'S REPORT**

**E-I/ RESOLUTION**

**J/ EXECUTIVE SESSION**

EXECUTIVE SESSION: PURPOSE IS TO DISCUSS (check the appropriate box)

- THE APPOINTMENT, PROMOTION, OR COMPENSATION OF PUBLIC EMPLOYEES PURSUANT TO ORC 121.22 (G) (1)
- LEGAL ISSUES WITH THE DISTRICT'S LEGAL COUNSEL PURSUANT TO ORC 121.22(G) (3)

THE BOARD RECEIVED INFORMATION REGARDING THE AGENDA ITEMS LISTED UNDER A: AGENDA ISSUES FOR DISCUSSION, PRIOR TO THE MEETING.

	MS. BRADLEY	MS. DONALD	MR. MERLO	DR. NEOPOLITAN
<b>MOTION</b>			<b>X</b>	
<b>SECOND</b>	<b>X</b>			
<b>AYES</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>NAYS</b>				
<b>ABSTAIN</b>				

**B. (1). APPROVAL OF PREVIOUS MEETING MINUTES:**

**THE MEETING MINUTES OF JUNE 26, 2024, MEETING NO. 1837 OF THE BOARD OF DIRECTORS OF THE MAHONING VALLEY SANITARY DISTRICT IS BEFORE THIS BOARD FOR APPROVAL.**

**APPROVAL DATE JULY 31, 2024**

BOARD APPROVES MEETING MINUTES OF JUNE 26, 2024, MEETING NO. 1837.

C. FINANCE REPORT as of 6.30.2024

ALL BOARD MEMBERS HAVE RECEIVED JUNE'S RECONCILED CASH AND FUND BALANCE STATEMENTS ALONG WITH THE INCOME STATEMENT WITH MONTH AND YEAR TO DATE TOTALS.

ADMINISTRATIVE OPERATIONS UPDATE

D. CHIEF ENGINEER'S REPORT: SEE ATTACHED

	MS. BRADLEY	MS. DONALD	MR. MERLO	DR. NEOPOLITAN
MOTION			X	
SECOND		X		
AYES	X	X	X	X
NAYS				
ABSTAIN				

E. RESOLUTION NO. 6870

AUTHORIZING THE APPOINTMENT OF MR. BRIAN MORGAN TO THE POSITION OF ASSISTANT OPERATOR.

R-6870 BOARD AUTHORIZES THE HIRING OF MR. BRIAN MORGAN TO THE POSITION OF ASSISTANT OPERATOR.

MOTION			X	
SECOND	X			
AYES	X	X	X	X
NAYS				
ABSTAIN				

F. RESOLUTION NO. 6871

AUTHORIZING THE ACTING CHIEF ENGINEER TO ENTER INTO A NATURAL GAS SALES CONTRACT FOR A REDUCED PURCHASE PRICE.

R-6871 BOARD AUTHORIZES THE ACTING CE TO NEGOTIATE A NEW NATURAL GAS SALES CONTRACT.

MOTION			X	
SECOND				X
AYES	X	X	X	X
NAYS				
ABSTAIN				

G. RESOLUTION NO. 6872

AUTHORIZING LABOR CONTRACT NEGOTIATIONS WITH AFSCME OHIO COUNCIL 8, LOCAL 1649, AFL-CIO REPRESENTING SERVICE AND MAINTENANCE EMPLOYEES AND ALSO REPRESENTING DISTRICT PATROLMEN AND APPOINTING A NEGOTIATING TEAM.

R-6872 BOARD AUTHORIZES THE NEGOTIATIONS OF THE CBA AND APPOINTS THE NEGOTIATING TEAM.

MOTION			X	
SECOND				X
AYES	X	X	X	X
NAYS				
ABSTAIN				

H. RESOLUTION NO. 6873

AUTHORIZING THE ACTING CHIEF ENGINEER TO PREPARE AND SUBMIT PRE-APPLICATION WITH OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM, FOR THE HIGH SERVICE PUMP STATION / PUMP DISCHARGE CHECK VALVES AND PIPING REPLACEMENT PROJECT.

R-6873 BOARD AUTHORIZES THE ACTING CE TO SUBMIT A PRE-APPLICATION FOR OPWC GRANT.

	MS. BRADLEY	MS. DONALD	M.R. MERLO	DR. NEOPOLITAN
MOTION			X	
SECOND	X			
AYES	X	X	X	X
NAYS				
ABSTAIN				

I. RESOLUTION NO. 6874

TO AUTHORIZE THE FINANCE MANAGER TO ISSUE A THEN AND NOW PURCHASE ORDER FOR **GANNETT FLEMING ENGINEERS AND ARCHITECTS, P.C.** THIS THEN AND NOW PURCHASE ORDER IS FOR AN EXPENDITURE RELATING TO SERVICES PROVIDED BY THE NAMED VENDOR AND THIS AUTHORIZATION FOR PAYMENT COMPLIES WITH ORC SECTION 5705.41(D) (1).

R-6874 BOARD AUTHORIZES THE THEN AND NOW PO FOR GANNETT FLEMING.

MOTION			X	
SECOND	X			
AYES	X	X	X	X
NAYS				
ABSTAIN				

J. (1) EXECUTIVE SESSION

MOTION BY PRESIDENT **MERLO** TO RETIRE TO EXECUTIVE SESSION.

- o THE APPOINTMENT, PROMOTION, OR COMPENSATION OF PUBLIC EMPLOYEES PURSUANT TO ORC 121.22 (G) (1)
- o LEGAL ISSUES WITH THE DISTRICT'S LEGAL COUNSEL PURSUANT TO ORC 121.22(G) (3)

BOARD RETIRES TO EXECUTIVE SESSION FOR REASONS AS IDENTIFIED IN K (1) TIME: 4:39 P.M.

Roll Call:  
Neopolitan – Y  
Merlo – Y  
Donald – Y  
Bradley – Y

SECONDED BY **DIRECTOR BRADLEY** AND PASSED.

TIME: 4:39 PM

MOTION			X	
SECOND	X			
AYES	X	X	X	X
NAYS				
ABSTAIN				

J. (2) MOTION TO RETURN TO REGULAR SESSION BY **PRESIDENT MERLO** AND SECONDED BY **DIRECTOR BRADLEY** AND PASSED.

TIME: 6:07 PM

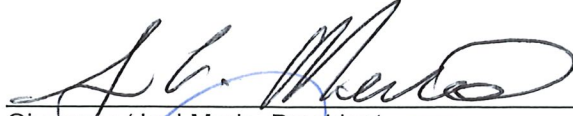
BOARD RETURNS TO REGULAR SESSION AT APPROXIMATELY 6:07 P.M.

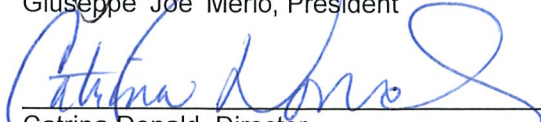
Roll Call:  
Neopolitan – Y  
Merlo – Y  
Donald – Y  
Bradley – Y

**THE NEXT MEETING IS SCHEDULED FOR AUGUST 28, 2024, AT 4:00 PM.**

BEING NO FURTHER BUSINESS, PRESIDENT MERLO ADJOURNED THE MEETING. THE MEETING ADJOURNED AT APPROXIMATELY 6:08 PM.

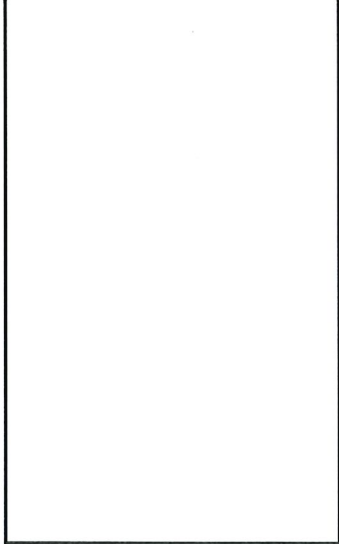
THE BOARD'S JULY 31, 2024, REGULAR MEETING WAS ADJOURNED AT APPROXIMATELY: 6:08 PM

  
Giuseppe 'Joe' Merlo, President

  
Catrina Donald, Director

  
Dr. Michael Neopolitan, Director

  
Robin Bradley, Director



**CERTIFICATION**

**WHEREAS**, THE BOARD OF DIRECTORS ACT BY RESOLUTION, I, BRENDA DUFFETT, SECRETARY OF THE MVSD HEREBY CERTIFY THAT RESOLUTIONS PASSED IN THIS MEETING WERE UNANIMOUSLY ADOPTED BY THE BOARD OF DIRECTORS OR ADOPTED BY THE NECESSARY QUORUM OF DIRECTORS OF THE MVSD AT THE WEATHERSFIELD TOWNSHIP OFFICES, TRUMBULL COUNTY, OHIO ON SAID DATE.

**IN WITNESS WHEREOF**, I HAVE AFFIXED MY SIGNATURE AND ATTACHED THE SEAL OF THE MAHONING VALLEY SANITARY DISTRICT, THIS 31<sup>ST</sup> DAY OF JULY 2024.

ATTEST:

  
BRENDA DUFFETT, BOARD SECRETARY

**CHIEF ENGINEER'S REPORT  
WEDNESDAY, AUGUST 28, 2024**

- **Dam Improvement Project – Bidding**
  - Engineering Services – Gannett Fleming
- **Chemical Feed Line Improvement Project – Bids – Resolution**
- **NE-22 Valve Project – Bids**
  - Award – Resolution
- **PFAS Project – Site Soil Borings**
- **OPWC Grant Application Submittal – High Service Pump Station**
  - Piping and Valves
- **Project Closeout – 36” West Transmission Main – Resolution**
- **Youngstown Reservoir Cleaning**
- **Maintenance Building**
- **First Energy Easement – Resolution**
- **Advertisement for Clarifiers 5 and 6 – Demolition – Resolution**